



2025 Preventive Services in Long-term Care Grant Program

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Program Description

- Funded by the U.S. Department of Health and Human Services Centers for Disease Control and Prevention 2019 Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (ELC) Cooperative Agreement (CDC-RFA-CK19-1904) awarded to the Minnesota Department of Health (MDH).
- The 2025 Preventative Services in Long-term Care Grant Program will award grants to increase the capacity of residential facilities serving older adults to meet critical needs and provide services required for long-term care (LTC) communities and the residents they serve.

Program Description

- The grant program is focused on the development and dissemination of resources to improve LTCs' capacity to ensure the safety and continuity of services provided to residents in skilled nursing/nursing facilities (SNF/NF) and assisted living facilities (ALFs) operating in Greater Minnesota (outside of the seven-county Twin Cities metropolitan area).
- The Program we are highlighting today is the Infection Prevention and Control Capacity Building in Long-term Care RFP.

Program Goals and Outcomes

The Infection Prevention and Control Capacity Building in Long-term Care grant program priorities include:

- Priority 1: Increasing overall infection prevention and control capacity (knowledge, skills, and practices) among the LTC workforce and other LTC stakeholders in facilities or organizations serving older adults.
 - Priority 2: Improving facility ventilation and/or broader plant infrastructure to reduce transmission of infectious diseases among residents and staff in LTC facilities.
- For BOTH program areas: Applicants are encouraged to propose innovative approaches, as well as modifications to current resources, to address priority areas.
 - Applicants do NOT need to address both priority areas when developing proposals.

Funds Available

Funding	Estimate
Estimated Amount to Grant	\$3,000,000
Estimated Number of Awards	tbd
Estimated Maximum Award	\$3,000,000
Estimated Minimum Award	\$75,000

- Funding is allocated through a competitive process
- No expenditures may be incurred before the grant agreement is fully executed and the start date arrives

Funds Available

- MDH anticipates making multiple grant awards of varying amounts.
- Eligible applicants may request the full \$3,000,000 if they are proposing a large-scale, regional or statewide solution. (This is an exceptional situation situation).
- The minimum award amount is estimated to be \$75,000; however, lower requests may be considered.

- There is no match requirement for this grant program.
- Project Dates (estimated): January 15, 2025 to March 31, 2026.
- Multi-organization collaboration is encouraged and will receive competitive priority.

Project Dates (estimated)

- Application due to MDH: November 15, 2024, by 4:30pm
- Grant distribution announcement: Mid December 2024
- Grant Agreements begin (estimated): January 15, 2025
- Grant agreements end (estimated): March 31, 2026

Funding Eligibility

- **Eligible applicants meet the following criteria:**
- Applicant is one of these entities: Clinic, Community Health Board/Local Public Health, For-profit Entity, Hospital, Institution of Higher Education, Local Unit of Government, Nonprofit Organization, or Tribal Government.
- Applicant is located in Minnesota.
- Applicant entity is in good financial standing.
- Applicant demonstrates a strong history of working with LTC stakeholders in Minnesota.
- Applicant and its collaborating partners demonstrate expertise in one or more of the following areas as relevant to the proposed project:
 - Infection prevention and control,
 - LTC workforce development, and
 - LTC plant operations.

Outcomes & Priorities

- The Infection Prevention and Control Capacity Building in Long-term Care grant program priority areas include:
- **Priority Area 1:** Increasing transferrable infection prevention and control capacity (knowledge, skills, and practices) among the LTC workforce and other LTC stakeholders in facilities or organizations serving older adults in a way that considers settings with high staff turnover.
- **Priority Area 2:** Improving facility ventilation and/or broader plant infrastructure to reduce transmission of infectious diseases among residents and staff in LTC facilities. Proposed improvements should focus on evidence-based recommendations to reduce the transmission of infectious disease.
- Applicants are encouraged to propose innovative approaches, as well as modifications to current resources, to address priority areas.

Outcomes & Priorities

Infection Prevention and Control Capacity Building in Long-term Care Grant Program

Grantees will report to MDH on the following required outcomes for Priority 1 projects:

- Increased opportunities for LTC facility staff, volunteers, and other stakeholders to learn about and implement infection prevention and control strategies in SNFs, NFs, and/or ALFs.
- Improved infection prevention and control knowledge, skills, and practices among SNF, NF, and/or ALF staff, volunteers, and other stakeholders.

Grantees will report to MDH on the following required outcome for Priority 2 projects:

- Completed improvements to ventilation system and/or broader plant infrastructure.

Other Competitive Priorities

Other program priorities for BOTH grant programs:

- Programs and strategies that serve as models and may be replicated.
- Projects that can be implemented effectively in a setting with high staff turnover.
- Projects with a regional or statewide reach.
- Projects that are cost-effective.
- Projects with evidence of long-term sustainability.

Infection Prevention and Control Priority Area 1 Expenses

Eligible expenses for the Infection Prevention and Control Capacity Building in LTC grant program: Priority Area 1 include (not exhaustive):

Priority Area 1 Goals: Increasing overall infection prevention and control capacity (knowledge, skills, and practices) among the LTC workforce and other LTC stakeholders in facilities or organizations serving older adults.

- In-person and web-based training related to infection prevention and control for staff, volunteers, residents, and other LTC stakeholders.
- Purchase and distribution of supplies that improve infection prevention and control capabilities, such as:
 - Vaccination and testing supplies for COVID-19, influenza, and RSV.
 - Personal protective equipment (PPE) needed to implement and practice enhanced barrier precautions in LTC communities.

Infection Prevention and Control Priority Area 1 Expenses

Continued

- Promotion of infection prevention strategies, such as education on vaccination, PPE use, and testing for respiratory pathogens in LTC communities.
- Partnership with community health workers and other community partners to implement sustainable infection prevention and control practices in LTC communities.
- Implementation of train-the-trainer programs to promote infection control and prevention.
- Development of targeted programs to engage all LTC staff, volunteers, residents, and other stakeholders in infection prevention and control efforts to reduce disease transmission in LTC communities.
- Contracts with partner entities to provide training, other services, or supplies related to increasing infection prevention and control capacity among the LTC workforce.
- Other community-specific programmatic content to improve infection prevention and control systems in LTC communities.

Infection Prevention and Control Priority Area 2 Expenses

Eligible expenses for the Infection Prevention and Control Capacity Building in LTC grant program: Priority Area 2 include (not exhaustive):

Priority Area 2 Goals: : Improving facility ventilation and/or broader plant infrastructure to reduce transmission of infectious diseases among residents and staff in LTC facilities.

- Development of resources to assess and improve ventilation and other plant conditions that may contribute to infectious disease transmission in LTC communities.
- Purchase of supplies and equipment required for improving ventilation and/or plant infrastructure to reduce infectious disease transmission in LTC communities.
- Monitoring, maintenance, repair, and/or replacement of ventilation/air exchange systems, air filtration or purification systems, or other components of plant infrastructure required to reduce infectious disease transmission.

Ineligible Program Expenses ALL Programs

Ineligible expenses include (ALL programs):

- Fundraising
- Taxes, except sales tax on goods and services
- Lobbyists, political contributions
- Bad debts, late payment fees, finance charges, or contingency funds

Grant Contractual Obligations

- Work may not start prior to the full execution of the grant agreement and the project start date (approximately January 15, 2025)
- Grant activities approved for payment are outlined in Exhibits A & B of the contract
 - Any activities outside of this must be approved prior to action
- Grantees must report on financial and programmatic activities quarterly
 - January 20, April 20, July 20, October 20
- Grantees receiving over \$50,000 will have one grant monitoring visit and financial reconciliation per grant period
- Grantees receiving over \$250,000 will have one grant monitoring visit and financial reconciliation per year through the grant period

Review Process

- MDH determines initial eligibility
- Review committee scores applications on the criteria in RFP Attachment A:
 - Organization Background and Capacity
 - Project Narrative and Work Plan
 - Budget Narrative
- Review committee and MDH determine grant awards
- MDH conducts due diligence and past performance review prior to entering into grant agreements

Submitting Questions

- All questions regarding this RFP must be submitted via email to ORHPC.LTC.MDH@state.mn.us .
- Answers will be posted within 5 days on the ORHPC Grants and Funding website [2025 IPCB FAQ](#) .
- Please submit questions no later than 4:30 p.m. Central Time on **November 11, 2024**.

Application Submission

- Applications are due **November 15, 2024 at 4:30pm Central Time**
- All applications will be completed and submitted via the online [ORHPC Grants Management System](#)
- The next slides show how to create a profile and begin an application in the online system

Creating/Managing Users

Logon Page

Email Address*

Password*

[Log On](#) [Create New Account](#)

[Forgot your Password?](#)

Welcome to the MN Department of Health's Office of Rural Health and Primary Care's online grant portal.

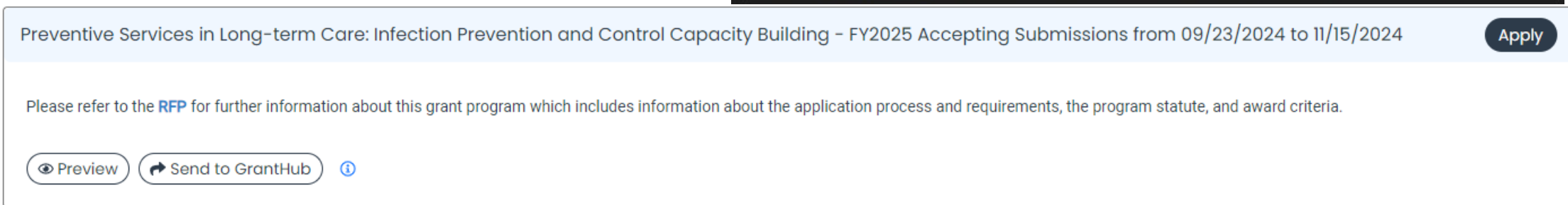
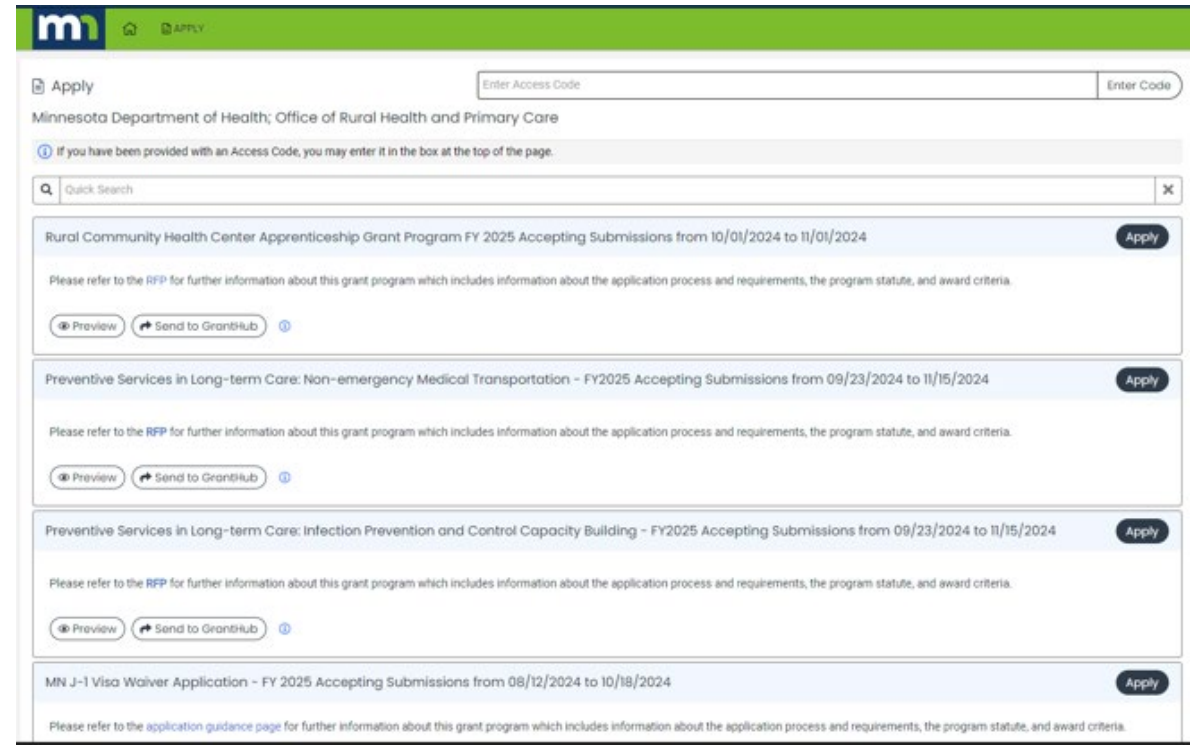
FOR THOSE APPLYING FOR MN HEALTH CARE LOAN FORGIVENESS OR STATE LOAN REPAYMENT PROGRAM: Please click on the "Create New Account" button to set up an account to enter into the grant portal.

ALL CURRENT USERS: Please click on the "Forgot your Password?" link to create a new password for the account that has already been set up for you.

- Existing Users: log in or use the forgot password button
- New Users: verify your organization has or doesn't have a profile & create profile(s)
- If you are unsure of organization's status, reach out to MDH

Starting an Application

- On the home page of the portal, find the **FY2025 Preventive Services in Long-term Infection Prevention and Control Capacity Building**
- Click Apply



Application Sections

Application Question List

[Apply](#) / [Preventive Services in Long-term Care: Infection Prevention and Control Capacity Building - FY2025](#) / [Application](#) / [Preview](#)

ⓘ Fields with an asterisk (*) are required.

- > Application Instructions
- > Section 1: Organization and Applicant Information
- > Section 2: Project Information
- > Section 3: Organization Background and Capacity
- > Section 4: Project Narrative
- > Section 5: Budget and Budget Narrative
- > Section 6: Attachments
- > Section 7: Applicant Conflict of Interest
- > Certification

- 7 sections to complete
- Refer to RFP for instructions on narrative questions
- Complete at your own pace
 - Save button vs. Submit button

Application Sections 1 & 2

- Basic information about your organization
- Important to note that applicant will be the individual to whom reports are assigned
- Collaboration is possible: can add others as collaborators in portal
- SWIFT information is very important – this is how MDH contracts
 - If unsure, contact SWIFT help desk: 651-201-8100 or swifthelpdesk.mmb@state.mn.us

Application Section 3: Organizational Background and Capacity

- Organization Overview
- Organizational Capacity
- Collaborating Partners

Application Section 4: Project Narrative and Work Plan

- Select Priority Area
- Indicate Facility Type
- Specify Geographic Location
- Problem Statement
- Project Description
- Innovation
- Replicability of Initiative
- Addressing Staff Turnover
- Promoting and Ensuring Health Equity
- Evaluation Plan
- Project Sustainability
- Overall Workplan

Application Section 5: Budget & Budget Narrative

- Provide details on proposed expenses
- Detailed budget
- Budget Categories:
 - Salaries
 - Fringe
 - Travel
 - Supplies
 - Contracted Services
 - Equipment
 - Other

Application Section 6 : Required Attachments

- Audited financial statements
- Due diligence form

Application Section 7: Certification and Conflict of Interest

- Complete both sections prior to submission
- Should you be aware of any conflict of interest, this may not disqualify you for funding, but requires a mitigation plan to collaborate with MDH
- Reach out with any questions regarding conflict of interest

Questions?

Thank You!

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