

# Home Care and Assisted Living Program Advisory Council Minutes

**MARCH 11, 2024**

## Attendees

### Council members:

- Genevieve Gaboriault
- Jarrod Peterson
- Anna Petersmeyer
- Samiira Isse
- Karen Web
- Andrea Strobel-Ayres
- Sue Boyd
- Michaun Shetler
- Patricia Fitzgibbon

### Minnesota Department of Health (MDH):

- Daphne Ponds

**Public:** Many attendees via conference call

## Agenda

- Welcome
- Proposed 2024 Council recommendations to the Commissioner.
- Residential Providers Association of MN (RPAMN) Request Letter.
- Adjourn

## Welcome

Daphne Ponds, chair to the Advisory Council, welcomed the Council Members. Council Members were unmuted and encouraged to speak freely while public attendees were muted to reduce distractions but were encouraged to place any comments or questions in the chat feature.

## Proposed 2024 Council recommendations to the Commissioner

In the meeting, it was clarified that the Advisory Council does not grant funds; instead, they create recommendations for the commissioner's approval. The Council discussed the grant process and statutory requirements for members related to these recommendations, including the RFP process. The Council reviewed a draft of the Home Care and Assisted Living Recommendations for 2024, where it was suggested to remove TB testing and investigate legislative changes regarding this matter, which will be further discussed in the next Collaborative Safety Project meeting.

Council Members discussed creating standardized forms. The challenge lies in designing a form that caters to the needs of all providers, from small to large. An example of an Individual Abuse Prevention Plan (IAPP) was

mentioned as useful for providers. Council Members suggested creating baseline forms that can be used universally and built upon, especially beneficial for new providers ensuring they start correctly and develop their own forms as they grow.

Council Members discussed the higher citations in the food code and physical environment regulations, such as the Life Safety Code (LFC) and Facility Guidelines Institute (FGI). Council Members mentioned these require careful examination, especially for those unfamiliar with the process. These citations are common across facilities of all sizes, necessitating a deeper look into how providers can be better supported in understanding evaluation requirements.

Council Members discussed a possible recommendation of creating a fund for egress window tags but considered the many variables that go into this. The variables discussed include the dynamics between landlords and tenants, along with how to efficiently and effectively provide financial relief to ensure timely and appropriate window repairs by providers. Recommendations include relief fines, incorporating improved repair strategies and address turnaround times for issue resolution.

The Council Members also discussed funding for fingerprinting and NetStudy 2.0, noting that recommendations in this area require further refinement. Additionally, they addressed the need for medication administration training for Registered Nurses, proposing the creation of mock surveys for small providers to improve care and reduce fines. This training could be integrated into evaluation tools and would complement joint training sessions with surveyors and providers, focusing on person-centered care and addressing major citations through workgroups within the Advisory Council.

The Advisory Council plans to meet in workgroups to solidify recommendations to the commissioner for 2024.

## **Residential Providers Association of MN (RPAMN) Request Letter**

### **Adjourn**

### **Next Meeting**

Monday, June 10, 2024, at 1:00 p.m. to 3:00 p.m.

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