

# Nurse Aide Training Program and Test Site Informational Call

Nurse Aide Registry September 9, 2024

#### **Tennessen Warning**

- The Minnesota Department of Health is hosting this informational call to inform nurse aide training programs and testing sites of processes and updates.
- Your comments, questions and image, which may be private data, may be visible during this event. You are not required to provide this data, and there are no consequences for declining to do so.
- The informational call may be accessible to anyone who has a business or legal right to access it. By participating, you are authorizing the data collected during this presentation to be maintained by MDH.
- To opt out of the presentation, please exit now.



#### Housekeeping



- Attendees are muted. During the Q&A portion, please raise your hand and we will unmute you.
- You can also submit comments or questions in the chat feature.
- As a reminder, please keep your cameras off to ensure adequate bandwidth.



#### Agenda

- Testing changes
  - Feeding skill resumed 8/5/24, review testing data
  - Nurse aide knowledge test passing score 8/5/24
- Training program review
  - Instructor, other personnel requirements, roles and responsibilities

Role in TMU





## Agenda, cont

- Test sites
  - Required supplies
  - Role in TMU
- Nurse Aide Training and Competency Exam
  - Testing time frame
  - Challenge testing

- Review of F728-Facility hiring and use of nurse aide
- Questions from August call
- Second quarter testing data
- Resources



# **Testing Changes**





#### Feeding a Dependent Resident

# Changes to the Nurse Aide Skills Test, effective Aug. 5

Nurse aide candidates will resume testing on the *Feeding a Dependent Resident* skill task 30 mL to 60 mL

Beginning Monday, August 5 nurse aide candidates will resume testing on the Feeding a Dependent Resident task, and should be prepared for it to be included as a required task on the Nurse Aide Skills Test.

#### Update

 Feeding a Dependent Resident skill, step 20 — the candidate's calculation must be within 60 mLs of the RN Test Observer. This is a change from the previous 30 mLs.



#### Candidate Handbook, Effective August 5th



**D&S Diversified Technologies LLP** 

**Headmaster LLP** 

#### Minnesota Nurse Aide

#### **Candidate Handbook**

EFFECTIVE FOR TESTING: August 5, 2024

Version 6

#### **EFFECTIVE AUGUST 5, 2024:**

The Feeding a Dependent Resident Task will be included in testing (page 43).

The Knowledge Exam passing percentage will be changed to 74% or better (page 27).



## Mock Skills, Effective August 5th

## Minnesota Mock Skills

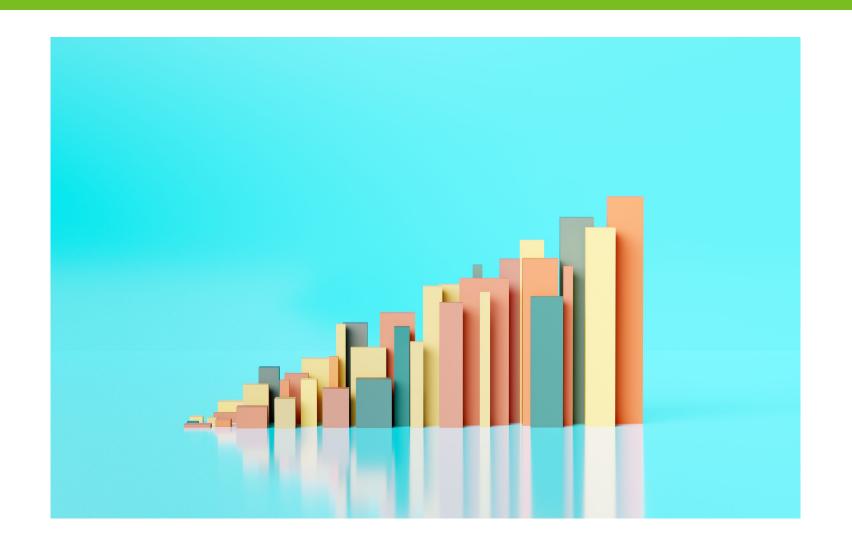
Updates Effective: August 5, 2024

#### **EFFECTIVE AUGUST 5, 2024**

The Feeding a Dependent Resident Task will be included in the testing (page 11).



# **Feeding Skill Test Data**





#### **Pass Rate-Feeding Skill**

Data collection period 8/5/24-9/4/24

112 tested

77% passing



### **Feeding Skill Areas for Improvement**

- Provide hand hygiene before eating- 78%
- Ensure hands are dry before eating- 80%
- Sits in chair, facing resident- 80%
- Wipes mouth AFTER feeding resident-84%
- Wipes hands AFTER feeding resident- 83%





## **Mock Skills**

FEEDING A DEPENDENT RESIDENT	Update: will be included in t	esting			
Perform hand hygiene.	effective 8-5-2024.				
	a. Cover all surfaces of hands with hand sanitizer.				
b. Rub hands together until hand	<ul> <li>b. Rub hands together until hands are completely dry.</li> </ul>				
· ·	Explain the procedure to the resident. (Speak clearly and directly, maintaining face-to-face contact whenever possible.)				
Ask the resident to state their nam the name on the diet card.	Ask the resident to state their name and verify their name matches the name on the diet card.				
Position the resident in an upright At least 75-90 degrees.	Position the resident in an upright, sitting position BEFORE feeding.  At least 75-90 degrees.				
Offer a napkin, clothing protector, soiling.	Offer a napkin, clothing protector, or towel to protect clothing from soiling.				
use a disposable wipe and dispose of it in a	Provide hand hygiene for the resident BEFORE feeding. (Candidate may use a disposable wipe and dispose of it in a trash can—or- wash resident's hands with soap and a wet washcloth—or- they may rub hand sanitizer over all surfaces of the resident's hands until dry.)				
with soap was used, the candidate will ne	Ensure the resident's hands are dry BEFORE feeding. (If a wet washcloth with soap was used, the candidate will need to dry the resident's hands. If a disposable wipe or hand sanitizer was used, must make sure their hands are dry.)				
Place soiled linen in a designated la	aundry hamper or dispose in the				



# Mock Skills, cont

Place soiled linen in a designated laundry hamper or dispose in the appropriate container if used.
Sit in a chair, facing the resident, while feeding the resident.
Describe the tood and fluids being offered to the resident.
Offer each fluid frequently.
Offer small amounts of food at a reasonable rate.
Allow resident time to chew and swallow.
Wipe the resident's hands and mouth AFTER the feeding demonstration.
kemove the clothing protector or napkin and place in an appropriate container if used.
Leave the resident sitting upright in bed with the head of the bed set
up to at least 75-90 degrees.
Record estimated intake as a percentage of total solid food eaten on
the previously signed recording form.
The candidate's calculation must be within 25 percentage points of the RN Test Observer's.
Record estimated intake of total fluid consumed in mls on the
previously signed recording form.
The candidate's calculation must be within 60mls of the RN Test Observer's.
Place call light or signaling device within easy reach of the resident.



## **Knowledge Test Passing Score**





#### **Knowledge Test Passing Score con't**

# Effective August 5: Nurse Aide Knowledge Test Requires a Passing Score of 74%

The Minnesota Department of Health is adjusting the score required to pass the Nurse Aide Knowledge Test from 76% to 74%. Candidates will need to correctly answer 52 questions (out of a total of 70) in order to receive a passing score.

This change follows a thorough review of the exam process. The adjustment aims to ensure candidates demonstrate minimal competency while upholding the integrity of the Nurse Aide position.

The new passing score goes into effect on August 5. It applies only to future exams and does not affect candidates who have already taken the exam, or who take the exam prior to August 5.



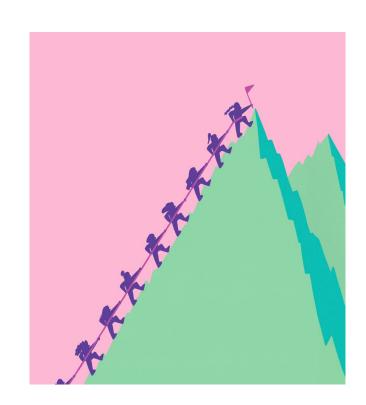
#### **Pass Rate Data**

#### Data collection period 1/1/24-8/4/24 at 76% pass rate

- 7808 records
- 76.4% pass rate

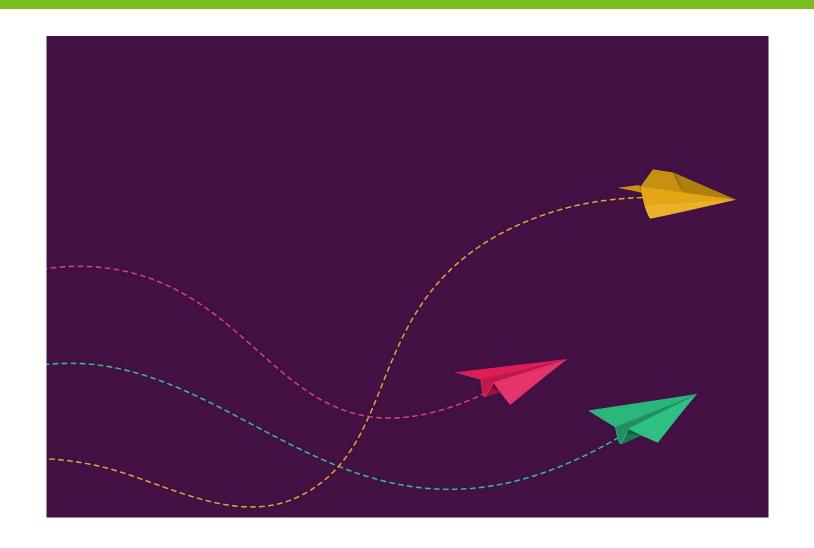
Data collection period 8/5/24-9/4/24 at 74% pass rate

- 992 records
- 86.4% pass rate





# **Training Program Review**





### Registered Nurse (RN) Instructor

§483.152 Requirements for approval of a nurse aide training and competency evaluation program

In part...

(i) The training of nurse aides must be performed by or under the general supervision of a registered nurse who possesses a minimum of 2 years of nursing experience, at least 1 year of which must be in the provision of long term care facility services;





#### **RN Instructor General Supervision**

#### The RN instructor.....

- ✓ Must have knowledge of the curriculum and program
- ✓ Must be aware of how the program is functioning and where students are having difficulty
- ✓ Must be involved with any changes to the program and have input
  to these changes
- ✓ Must play a primary role in the training program



#### **Skills Training**

# §483.152 Requirements for approval of a nurse aide training and competency evaluation program

In part...

(4) Ensure that—

(i) Students do not perform any services for which they have not trained and been found proficient by the instructor;



## **Skills Training Documentation**

- ✓ Documentation of skills performed in skills lab to include date and staff initials
- ✓ Necessary to indicate proficiency prior to SPT





#### **Supervised Practical Training (SPT)**

# §483.152 Requirements for approval of a nurse aide training and competency evaluation program

- ➤SPT cannot be performed entirely on a mannequin; only catheter care and peri care on mannequin
- ➤SPT documentation to identify location, dates and hours completed and staff identification



#### RN Instructor Responsibilities

- Enter candidate in TMU within 48 hours
- Complete the candidate as soon as possible
  - If candidate not completed timely, they may end up scheduled as a challenge candidate in TMU
- If candidate fails the course, instructor must mark them as incomplete in TMU

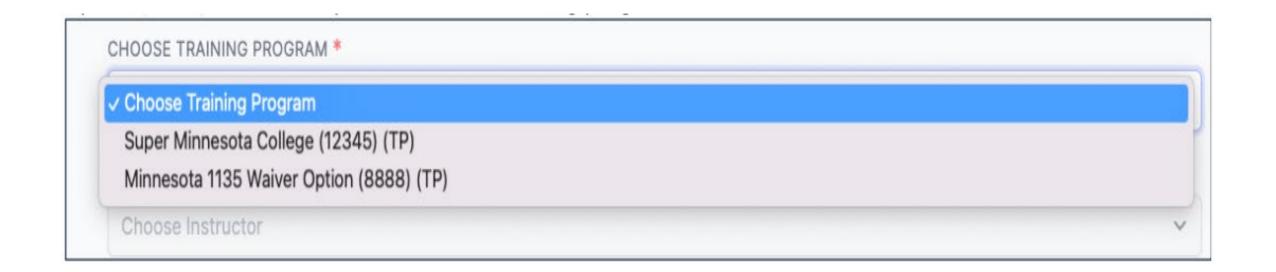


#### **Students Entered in TMU with Incorrect Code**

- Instructors may be affiliated with different training programs in TMU
- When instructors enter students, they must choose the correct training program in which they are training under
- Training program coordinators must routinely review list of students trained for accuracy of program code



## **Example of Choosing Program Code**





#### **Impact on Candidates**

If candidates are entered incorrectly or not timely, this causes a delay in their passing results being uploaded to the nurse aide registry. This ultimately affects their employment and the workforce.



#### **How to Guides for Instructors**



#### Minnesota Nurse Aide Testing Services

Innovative, quality technology solutions throughout the United States since 1985.



Headmaster is honored to be approved by the Minnesota Department of Health to offer Certified Nurse Aide Testing Services to the Minnesota Health Care Community.

We look forward to working with everyone involved with Certified Nurse Aide Training and Testing in Minnesota!

Update to the MN Nurse Aide Candidate Handbook, Effective August 5, 2024:

Candidates	Training Programs - Test Sites	Test Observers	Contacts	
TestMaster Universe (TMU©)	Minnesota Recording Form	All Test Observer Independent Contractor Forms for HEADMASTER	Please feel free to contact us if you have questions, concerns, or suggestions about our service. We value the feedback we receive from	
MN State Login TMU©	Minnesota Diet Card	MN RN Testors	everyone involved in the Minnesota Nurse Aide training, testing, and certification process.	
In-Facility TMU© Login	Minnesota Mock Skills Effective August 5, 2024	RN Observer Equipment List and Affidavit Form 1503MN (Print and keep a copy for your records.)	D&S Diversified Technologies - HEADMASTER PO Box 6609 Helena, MT 59604	
Minnesota Candidate Handbook Effective August 5, 2024	Test Site Agreement Form 1502MN: Fill online and SUBMIT		TMU (Software) Questions Toll Free Phone: 888-401-0462 Fax: 406-442-3357	
	Test Site Equipment List Form 1503MN: Fill online and SUBMIT		MN Registry Questions Phone MDH: 651-215-8705 Testing Questions: Check with your selected Test Site	
Practice Tests - Click Here - Then Look at the Left Column.	Large Lab Waiver Submission Tips and Attachments		minnesota@hdmaster.com	
MN State Challenge Test Sites	Test Site Instructions How To Change Number of Seats and			
Infacility Challenge Application	Reschedule a Candidate.			
	UNDERSTANDING THE PROGRAM REPORTS			
Find a Test Site Near You. Asterisk * indicates the program is a Test Site	How to Create a Test Event (Regional&Closed)			
Text Version of the Knowledge Test Instructions	Please see the Fluid Intake Cup order form			
Text Version of the VIRTUAL Knowledge Test Instructions	on our main page under Nurse Aide.			
Text Version of the Skill Test Instructions	Test Master Universe TMU© How To Guides			
ADA Accomodation Form 1404MN: Fill online, attach diagnoses and SUBMIT	Narrated 4 min - Instructors How To Enter, Complete & Incomplete Students in TMU®			
	Instructor Guide: How To Enter Students in TMU©			
Requesting a Login for TMU®  MN State Instructor Login Request	Instructor Guide: How to Complete Student Training in TMU©			
In-Facility Instructor Login Request	Instructor Guide: How to Incomplete a Student that didn't Complete Training in TMU©			



## **Other Personnel**





#### Other Personnel con't

Other personnel from the health professions may supplement the instructor

Examples: registered nurses, licensed practical/vocational nurses, pharmacists, dietitians, social workers, sanitarians, fire safety experts, nursing home administrators, psychologists, physical and occupational therapists, activities specialists, speech/language therapists

Supplemental personnel must have at least 1 year of experience in their fields



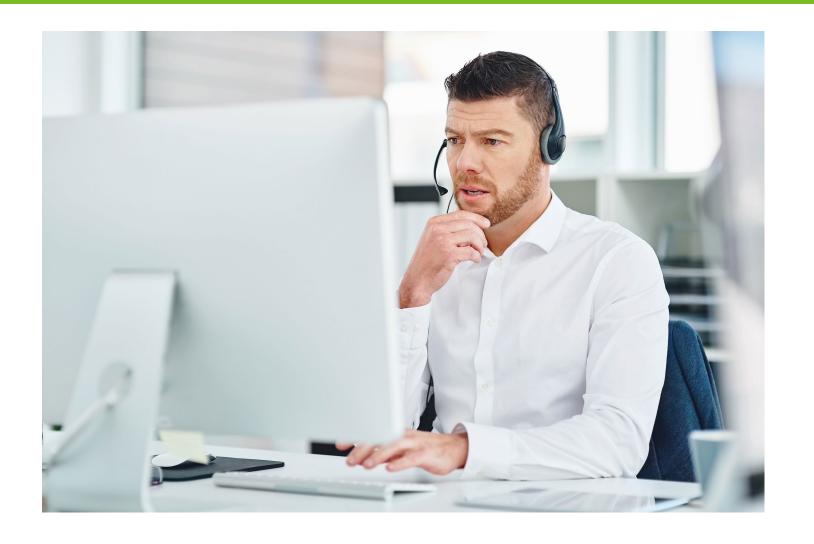
#### **Examples**

Examples of Other Personnel supplementing Instructor:

- ✓ Face to face curriculum content
- ✓ Proctor curriculum unit tests
- ✓ Teach and demonstrate skills in lab prior to Instructor determining proficiency



# **Test Site Responsibilities**





#### Scheduling a Test

Check for completion of training program **prior** to scheduling the tests. This ensures the candidate can benefit from other opportunities, such as nursing and TMA.

#### Questions to ask the candidate:

- Have you challenged the exam in the past?
- Did you fail your exams at any time?
- ➤ If you have gone through a training program, have you failed/exhausted all testing attempts?
- ➤ If you have failed all testing attempts, have you completed a new training program?



#### **Contact Us**

If you are unsure if a candidate meets eligibility criteria for challenging the knowledge or skill test, please contact health.nar.coord@state.mn.us





# Supplies





#### **Test Equipment List**

#### 1503MN (hdmaster.com)



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Update to the MN Nurse Aide Candidate Handbook, Effective December 11, 2023:

Candidates	Training Programs - Test Sites	Test Observers	Contacts	
TestMaster Universe (TMU©)	Minnesota Recording Form	All Test Observer Independent Contractor Forms for HEADMASTER	Please feel free to contact us if you have questions, concerns, or suggestions about our service. We value the feedback we receive f	
MN State Login TMU©	Minnesota Mock Skills 12-11-23	MN RN Testors	everyone involved in the Minnesota Nurse Aide training, testing, and certification process.  D&S Diversified Technologies - HEADMASTER	
In-Facility TMU© Login	Test Site Agreement Form 1502MN: Fill online and SUBMIT	RN Observer Equipment List and Affidavit Form 1503MN (Print and keep a copy for your records.)	PO Box 6609 Helena, MT 59604 TMU (Software) Questions Toll Free Phone: 888-401-0462 Fax: 406-442-3357 MN Registry Questions Phone MDH: 651-215-8705 Testing Questions: Check with your selected Test Site minnesota@hdmaster.com	
Minnesota Candidate Handbook Effective December 11, 2023	Test Site Equipment List Form 1503MN: Fill online and SUBMIT			
	Large Lab Waiver Submission Tips and Attachments			
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MN State Challenge Test Sites	Reschedule a Candidate.			
Infacility Challenge Application	UNDERSTANDING THE PROGRAM REPORTS			
	How to Create a Test Event (Regional&Closed)			
Find a Test Site Near You. Asterisk * indicates the program is a Test Site	Please see the Fluid Intake Cup order form			
Text Version of the Knowledge Test Instructions	on our main page under Nurse Aide.			
Text Version of the VIRTUAL Knowledge Test Instructions	Test Master Universe TMU⊚ How To Guides			
Text Version of the Skill Test Instructions	Narrated 4 min - Instructors How To Enter, Complete & Incomplete Students in TMU©			
ADA Accomodation Form 1404MN: Fill online, attach diagnoses and SUBMIT	Instructor Guide: How To Enter Students in TMU©			
Requesting a Login for TMU©	Instructor Guide: How to Complete Student Training in TMU©			
MN State Instructor Login Request	Instructor Guide: How to Incomplete a Student that didn't Complete Training in TMU®			
In-Facility Instructor Login Request				



### **Form 1503MN**



#### D&S DIVERSIFIED TECHNOLOGIES (D&SDT), LLP - HEADMASTER, LLP

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hdmaster@hdmaster.com | Website: www.hdmaster.com

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MINNESOTA NURSE AIDE

#### RN TEST OBSERVER OR TESTING SITE EQUIPMENT LIST AND AFFIDAVIT FORM 1503MN

For TEST SITES: This list MUST be accompanied by form 1502MN/Contract.

Test and Satellite sites: Attach pictures of the equipment/supplies and layout for test site approval.

(For RN TEST OBSERVERS: this form must be accompanied by forms 1500, 1501, and 1505.)

**For HEADMASTER RN TEST OBSERVERS**: Sign the affidavit at the bottom of the second page and keep a copy of this form for your records.

To be approved, a testing site must have all of the materials listed for Testing Sites. To be certified and remain active, RN Test Observers are required to review each skill test received prior to test administration and must ensure that all test site equipment and supplies are available prior to starting any testing. Please refer to the following list for equipment and supplies needed by the test site or brought to the test site with the RN Test Observer.

#### **EQUIPMENT/SUPPLIES PROVIDED BY TESTING SITE**

- At least three Internet-connected computers, laptops, or tablets in the Knowledge Test room and/or provide Internet access (WiFi) for RN Test Observer-provided tablets or laptops.
- Internet-connected computer, laptop, or tablet in the Skill Test room and/or Internet access (WiFi) access for RN Test Observer provided laptop or tablet.
- Hand washing sink with warm running water, soap, and paper towels (paper towel dispenser should be automatic advancing or pull-out type, not one that a bar or lever has to be touched to advance paper towels)

The sink must be no further than a 20-second walk from the skills demonstration area.

Long-term care bed(s) with working bed brakes and

- Catheter with tubing
- Urinary drainage bag with tubing
- Washbasins
- Emesis basins
- Soap -PERI-WASH AND NO RINSE SOAPS ARE NOT ALLOWED
- Output measurement container/graduate
- Isolation gowns (can be reusable cloth or disposable gowns; tie closure, Velcro closure, or slip-over-the-head gowns are allowed)
- Gait belts/transfer belts
- Food tray and disposable spoons
- Dentures (one plate, upper or lower only for testing), denture container, denture brush and cleanser
- Alcohol, alcohol pads, or antiseptic wipes
- Disposable wipes for hand hygiene in Feeding task

DOORA DECLUBERATRITO



### Form 1503 MN, cont



#### D&S Diversified Technologies LLP

**Headmaster LLP** 

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#### ADDITIONAL EQUIPMENT NORMALLY PROVIDED BY THE RN TEST OBSERVER

(OR MAY BE PROVIDED BY THE TEST SITE)

- RN Test Observer may provide their own laptop or tablet for skill testing and three tablets or laptops for knowledge testing (mobile tester)
- Pens/pencils for recordings
- Scratch paper
- 4 basic calculators three in the knowledge test/one in the skills test area
- Official data recording forms (available on D&SDT-Headmaster's Minnesota webpage)
- Small clipboard to place the recording form on
- Knee-high elastic stocking that will fit actor
- Non-skid footwear for actors (easy to put on)
- Over-sized button-up shirt, sweat pants/shorts, socks that will easily fit over the actor's clothing
- Sample food items (single-serve size containers of applesauce, pudding, etc.)
- Diet card (available on D&SDT-Headmaster's Minnesota webpage), spoon, napkins and bendable straw
- Actor's toothbrush, toothpaste, and paper cup
- Lotion for Foot Care task

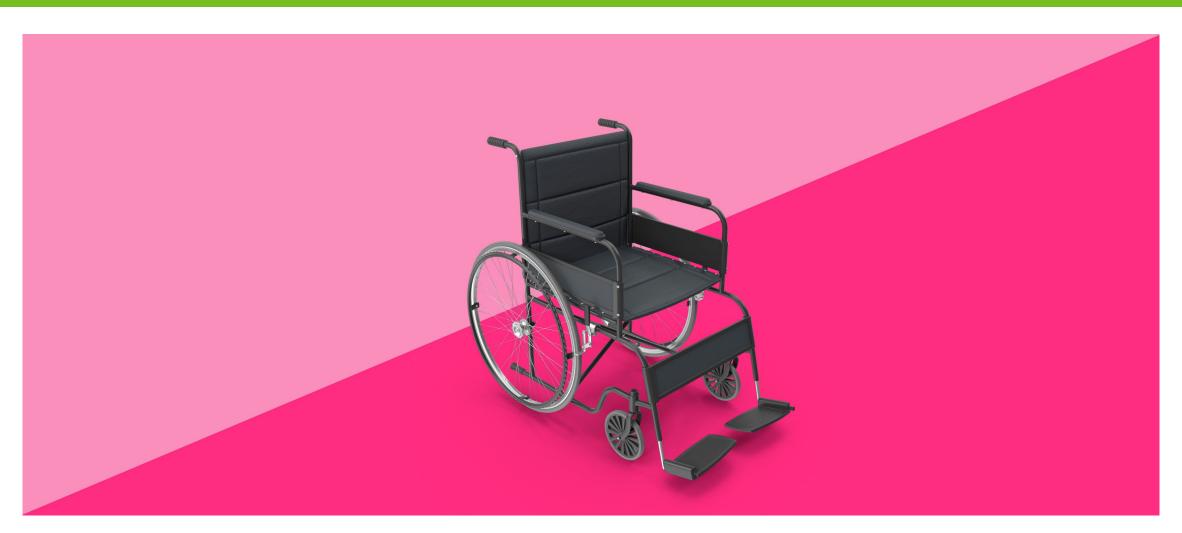
- Back up hand sanitizer(s)
- Basic watch with a second-hand or travel clock with a second-hand
- 1 clear 240ml glass and 1 clear 120ml glass for Feeding Task (if needed, available in testing kits from D&SDT-Headmaster)
- AUDIO KNOWLEDGE TEST ADMINISTRATION: Disposable headphones/earbuds that can plug into the computer speaker jack
- Pre-measured "urine" fluid amounts in unmarked containers (hint: use yellow food coloring in water for the Bedpan, Emptying Urinary Drainage Bag tasks)
- Two audible count-down timers (one for 15 minutes left warning and one for 30 minutes time up) or use the countdown timer on the TMU© Observer screen

#### RECOMMENDED ADDITIONAL ITEMS TO CARRY IN TESTING KIT

- Washcloths and towels that you know are clean to be used during the Modified Bed Bath task on your actor
- A syringe to easily fill the drainage bag with pre-measured fake 'urine'
- Soap PERI-WASH AND NO-RINSE SOAPS ARE NOT ALLOWED
- Extra audible count-down timers in case a set doesn't work



# **Nurse Aide Training and Competency Exam**





# **Testing Time Frame**

Candidates have four (4) attempts to pass the **knowledge** portion and three (3) attempts to pass the **skill** test portion of the exam within 24 months from the date of completion of a nurse aide training program **OR** first challenge attempt of the knowledge or skills portion

24 month test cycle begins after completion of training program OR first challenge

attempt of skills or knowledge portion



# **Testing Scenario**

3/1: Candidate passes challenge knowledge attempt and fails skill attempt

3/10: Candidate fails 2<sup>nd</sup> skills attempt

8/1: Candidate enrolls in training program

8/31: Candidate completes training program- 24 month cycle starts over

9/15: Candidate schedules testing. Does candidate have to take knowledge and skills, or just skills?



# **Testing Answer**

# Candidate must test for both knowledge and skills now that they have completed a new training program





# **Testing Scenario con't**

Q: What happens if a student does not complete a training program? They fail the program.....

A: Instructor marks the student as "incomplete." Instructor must choose the reason for incompletion.

Candidate may challenge the test if they are eligible.



# Four Month Rule, F728





SNF/NF settings are required to follow regulations set forth at CFR § 483.35 (d)(F728).

#### CFR § 483.35 (d) Requirements for facility hiring and use of nursing aides

- (1) General rule. A facility must not use any individual working in the facility as a nurse aide for more than 4 months, on a full-time basis, unless—
  - (i) That individual is competent to provide nursing and nursing related services;
     and
  - (ii)
    - (A) That individual has completed a training and competency evaluation program, or a competency evaluation program approved by the State as meeting the requirements of §§ 483.151 through 483.154; or
    - (B) That individual has been deemed or determined competent as provided in § 483.150(a) and (b).



### **Scenario Question**

Q: Can I hire someone as a nurse aide who is not on the registry, start them on the floor, and then have them challenge to get on the registry?



### Scenario Answer

A: No. If an individual has not successfully completed a NATCEP program at the time of employment, that individual may only function as a nurse aide if the individual is **currently** in a NATCEP (not a competency evaluation program (CEP) alone) and is a **permanent employee** in his or her first four months of employment in the facility.

A "permanent employee" is defined as any employee the facility expects to continue working on an ongoing basis.



### If Enrolled in NATCEP.....

The facility must provide at least 16 hours of training in the following subjects **before** any direct contact with the resident:

- Communication and interpersonal skills;
- ➤Infection control;
- >Safety and emergency procedures, including the Heimlich Maneuver;
- Promoting resident's independence; and
- > Respecting resident's rights.



# **Questions from August Call**





Q: Should a student be marked incomplete if they do successfully complete training but exhaust all state testing attempts?

A: No. If a student successfully completes the training, they should be entered as complete. If they exhaust all test attempts, they need to complete a new training program if they wish to test again.



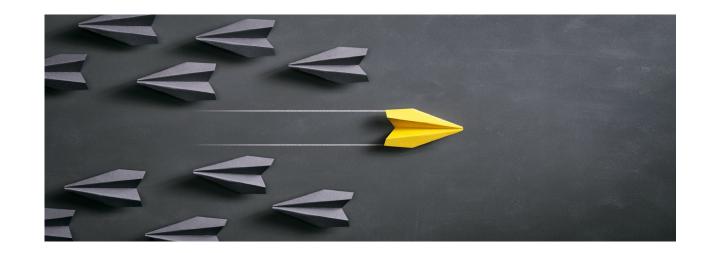
Q: How can I move my student's name from the in facility/regional server to the Minnesota server?

A: \*This can only be done if the student has not tested yet\*

Headmaster will need an email requesting the student to be archived in that server. After they have been archived, the instructor can enter them into the MN state server with the accurate training information. This can also be done if they would like to switch from the Minnesota state server to the in facility/regional server.



Q: Can RN TO's change the order of the skills when testing a candidate?



A: Yes, after the mandatory first task is completed.



Q: Can "other personnel" demonstrate and teach skills as long as the students are deemed proficient by the RN instructor?



A: Yes, this must be documented by the RN instructor.



Q: Can candidates get more than one measurement tasks when testing?



A: Yes, it is possible. Tasks/skills are computer generated and based on the "weight" of each skill and will not make the exam more difficult or easier than an exam with only one measuring task. They are weighted based on difficulty. If the candidate already tested and failed a particular measuring task(s) they may or may not have that task(s) again.



# **Second Quarter Test Data**





### **Test Data**

Reports will be posted on the <u>Nurse Aide Registry Training Program Test Data</u>

Schedule of quarterly training program test data reports to reflect the updated passing results





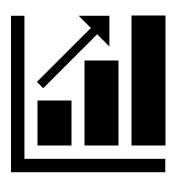
### **Release Dates**

2024 Q2, 4/1/24 - 8/5/24

- passing score 76%
- > should be available end of August

2024 Q3, 8/5/24-9/30/24

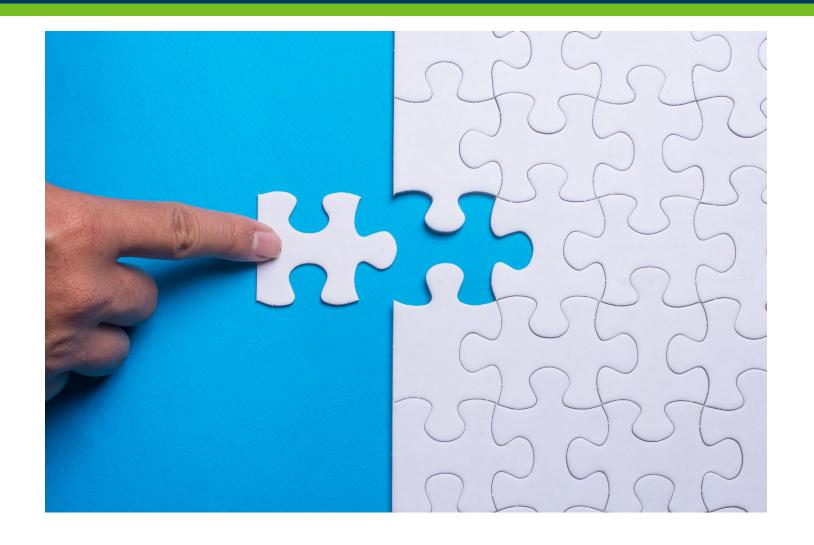
- > passing score 74%
- ➤ Available mid-October



After 2024 Q3 report released, return to regular quarterly schedule



# Resources Available





### NAR Home Page

#### Nursing Assistant Registry - MN Dept. of Health (state.mn.us)

#### NURSING ASSISTANT REGISTRY

**NAR Home** 

**In-Facility Testing** 

Minnesota Nurse Aide Registry

Nurse Aide Resources

Nurse Aide Testing

<u>Training Program and Test Site</u>
<u>Calls</u>

**Training Program Test Data** 

Contact Us

#### **RELATED SITES**

<u>Health Care Facilities, Providers</u> and Insurance

**Health Regulation Division** 

#### SPOTLIGHT

Nursing Assistant Training and Testing Sites

Minnesota Nurse Aide Testing:

#### EPARTMENT

#### Nurse Aide Registry

The Nurse Aide Registry lists nurse aides who have met Minnesota training and/or testing standards to work in nursing homes and certified boarding care homes. The registry also has information about nurse aides who have substantiated findings of abuse, neglect, and theft.

This is an online registry. Nurse aides, employers, and others can check the registry by using MDH's online system and the nurse aide's certificate number.



#### Announcements

May 10, 2024: Changes to Nurse Aide Skills Test, effective Aug. 5

Apr. 29, 2024: Training Programs using discontinued curricula need to choose a new curriculum by June

STAY CONNECTED



### **Locate NATCEP Resource**

#### For Nurse Aides

Minnesota Nurse Aide Registry

Nurse Aide Registry Tutorial: Creating Your Account (PDF)

Nurse Aide Registry Tutoria Searching the Registry (PDI

Nurse Aide Registry Tutorial: Submitting Your Renewal Application (PDF)

Nurse Aide Registry Tutorial: Submitting Your Interstate Endorsement Application (PDF)

**Training and Testing** 

#### For Employers

Who can work as a nurse aide?

### For Training and Testing Programs

Training Program & Test Site Calls

**Testing Information** 

How to start a Nurse Aide Training Competency Evaluation Program (NATCEP)

Minnesota-Approved Training Curricula

Training Program Testing Data

#### **General Information**

Filing a complaint

Contact Information



#### **NATCEP** Resource

#### NURSING ASSISTANT REGISTRY

**NAR Home** 

**In-Facility Testing** 

Nurse Aide Registry Search

Nurse Aide Resources

Nurse Aide Testing

<u>Training Program and Test Site</u>
Calls

<u>Training Program Test Data</u>

Contact Us

#### RELATED SITES

<u>Health Care Facilities, Providers</u> and Insurance

**Health Regulation Division** 

#### **SPOTLIGHT**

Nursing Assistant Training and Testing Sites

Minnesota Nurse Aide Testing:

# How to Start a Nurse Aide Training Competency Evaluation Program (NATCEP)

- 1. Application packet for approval of a nurse aide training program is a fillable form and available online: <a href="Nurse Aide Training and Competency Evaluation Program">Nurse Aide Training and Competency Evaluation Program</a> (NATCEP) Provisional Application Form (PDF).
- 2. An approved nurse aide training and competency evaluation program must be at least 75 clock hours in length. Training includes 16 hours of supervised practical training with a live person in a laboratory or other setting and curriculum instruction/skills totaling 75 hours. Location of or method of curriculum instruction and supervised practical training identified in application packet. A list of suggested equipment is available here: <a href="Nurse Aide Training Equipment (PDF)">Nurse Aide Training Equipment (PDF)</a>
- 3. Select a curriculum from our list of approved Minnesota nurse aide training curriculums. See <u>Minnesota-Approved Nurse Aide and Training Curriculum</u>.
- 4. Federal and state regulations and program requirements included in the Federal NATCEP Resource. Nurse aide training program applicants declare in initial application to read and implement Federal of NATCEP Resource requirements.
   Federal Nurse Aide Training and Competency Evaluation Program Resource (PDF)
- 5. See <u>Frequently Asked Questions about Nurse Aide Training and Competency Evaluation Program (PDF)</u>.
- 6. Qualifications for staff submitted with application for approval.



# Summary

- ✓ Testing changes
  - ✓ Feeding skill
  - ✓ Nurse aide knowledge test passing score
- ✓ Training program and test site review
  - ✓ Roles and responsibilities

- ✓ Nurse Aide Training and Competency Exam
- ✓ Review of F728
- ✓ Questions from August call
- ✓ Second quarter testing data
- ✓ Resources



# **Questions?**





### **Future Calls**



- Next call will be tentatively set for November 18<sup>th</sup> due to the holiday
- Check the <u>NAR Calls</u> <u>website</u> for call details and GovDelivery



# **Program Contact Information**

**Training Program Questions:** 

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