

Mortuary Science Continuing Education Report Form

Submitting This Form

Per [Minnesota Statute 149A.40, subd. 11](#), Continuing education hours shall be reported to the commissioner every other year based on the licensee's license number. Licensees whose license ends in an odd number must report CE hours at renewal time every odd year. If a licensee's license ends in an even number, the licensee must report the licensee's CE hours at renewal time every even year.

If you are renewing your license to practice mortuary science and are required to report continuing education with your license renewal, please complete the form, upload and submit online with your renewal application.

Do not submit certificates of course completion or transcripts unless MDH requests this information. Retain your certificates of course completion or transcripts with a copy of this form for your records. If you are required to submit CE, uploaded with your online renewal application. This completed form is required to fully submit your renewal.

Continuing Education (CE) Requirements

You are required to complete and report 15 Continuing Education (CE) hours every 2 years. A minimum of three (3) CE hours must be in the following areas: body preparation, care, or handling; professional practices; regulation and ethics. If you are practicing, you are required to complete 1 hour of OSHA CE for each year.

MDH will accept OSHA CEs in any of the categories below.

Only report continuing education events taken during your last license renewal period.

Provider, Course Name, & Location	Body Prep, Care, or Handling (3 hours required)	Professional Practice (3 hours required)	Regulation & Ethics (3 hours required)	General	Date Taken (mm/dd/yyyy)

MORTUARY SCIENCE CONTINUING EDUCATION REPORT FORM

Provider, Course Name, & Location	Body Prep, Care, or Handling (3 hours required)	Professional Practice (3 hours required)	Regulation & Ethics (3 hours required)	General	Date Taken (mm/dd/yyyy)

Total Hours Completed Overall: _____

License Number: MOR-_____

Name (Print): _____

Signature: _____

Date: _____

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 Health Regulation Division
 Mortuary Science Section
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To obtain this information in a different format, call: 651-201-4200.