

TITLE: METAL DETECTION POLICY

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Replaces: 01/27/09

Responsible Person(s): Security & Safety Director

Approving Cttee: Safety Committee

Category: Safety

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Cross Reference: Weapons Policy & Non Aggression Policy

I. POLICY:

1. Hours of operation

A. Day hours 05:00 hours to 21:00 hours: All persons, including all off duty CCHS employees, entering the ETC will be screened during these hours.

B. Night hours 21:00 hours to 05:00 hours: All persons, including all off duty CCHS employees, entering SCH will be screened during these hours.

2. Patients entering SCH with obvious life threatening emergencies will be allowed to pass through the detector unchallenged. If the metal detector alarms, notification shall be given to the ETC nurse and ETC security officer. Security officer may scan the patient with a hand-held metal detector to the extent that the procedure does not interfere with emergency medical treatment. Unconscious, critically ill, or seriously injured patients need not be scanned provided that medical staff will be removing the patient's clothing.

3. Persons entering SCH that state they have a pacemaker I.D. tag or a pacemaker will not have to pass through the metal detector due to their medical condition. These persons shall be scanned with the hand held metal detector.

4. The ambulance entrance is restricted to entry by public safety personnel along with private vehicles. Non-ambulatory patients in private vehicles will be allowed access to the ambulance entrance. However, occupants other than the patient must enter, via the metal detection area.

5. Persons activating the metal detector will be asked to empty their pockets of all metallic objects and instructed to re-enter the detector. The metal detector will show zones of activity that indicate specific areas of the body where metal are present. A second activation will necessitate the officer to conduct a scan utilizing the hand-held metal detector. Subsequent activations may warrant the patdown of the immediate area of the body that is detecting the presence of metallic objects. Persons entering in a wheelchair, with the aid of a metallic walker, or cane will be scanned with a hand-held detector.

Persons are allowed to approach the metal detector and depart without passing. However, once entry and activation of detector occurs, the officer will complete the screening process prior to allowing the person to depart.

5. All persons who leave the ETC or SCH will be screened upon their return.

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6. All baggage, brief cases, purses, back-packs, sacks, baby carriers, etc., will be inspected for weapons by the assistant at the metal detection post. Persons declining searches of items will not be allowed to bring the articles into the facility. Attention should be given to belt buckles, pagers, metal canes, and other questionable items that may conceal weapons.
7. **Firearms:** CCHS prohibits all persons, except authorized persons, from bringing firearms into any CCHS building. Any person with a valid carry permit will be asked to return the firearm to their vehicle.
8. **Authorized Person:** Includes active licensed peace officer on or off duty with a valid department ID, a badge alone does not constitute a valid ID and CCHS Safety and Security personnel.
9. **Edged weapons:** Any tool, instrument or device that has a cutting edge such as but not limited to pocket knives, box cutters, utility knives, pen knives and leatherman will not be allowed into the building.
10. **Illegal weapons:** In the event of discovery of weapons, drugs, drug paraphernalia, or other contraband, the security assistant will contact the security officer immediately and request assistance.
11. Persons who are found to be in violation of state law or city ordinance for weapon offenses are subject to criminal charges. Weapons shall be confiscated and placed into police evidence.
12. Under some situations they may be necessary to temporarily retain items for safekeeping.