WINNIE Release 3.4.1 Document

UPDATED 4/10/2025 – VERSION 2

Table of Contents

Overview

This document provides information about software changes and bug fixes that impact the MN WIC WINNIE Information System that are included in Release 3.4.1. All WINNIE users should review this document to understand any changes or improvements that have been made to the system.

NOTE! "URB" means "User Reported Bug" and prefaces the tracking number associated with bugs/issues that were documented by SPIRIT software users.

Installation

Release 3.4.1 will be installed on May 3.

All WINNIE environments (Clinic, Training, and Infoview) will be UNAVAILABLE from 8:00 PM on Friday, May 2 through 7:00 AM Monday, May 5.

On May 5, the first day of clinic after installation of Release 3.4.1, it may take longer to login as the system pulls down new information to your computer.

Version

The new version of WINNIE will be SPIRIT 3.4.1.1. This displays in the lower right corner of each page in WINNIE.

Up-to-Date Information about Software Bugs & Issues

With this Release, we will be removing the Transition Guide from the MDH WIC website and transferring all still-applicable content to the WINNIE Bugs & Issues page. On Monday, May 5, please update your bookmark to:
https://www.health.state.mn.us/people/wic/localagency/winnie/issues.html.

To navigate to this page: Information for Local Agencies >> Staff Resources section – Information System dropdown.

NOTE! Two new bugs are introduced in Release 3.4.1. These are listed in the Bugs Introduced by Release 3.4.1 section of this document, or you can search for them on the new WINNIE Bugs & Issues page on and after May 5 by using CTRL + F and searching for "3.4.1".

MN Help Desk

Please contact the MN Help Desk (1-800-488-8799, press 2, 2) if you have any issues logging into WINNIE after the installation of Release 3.4.1.
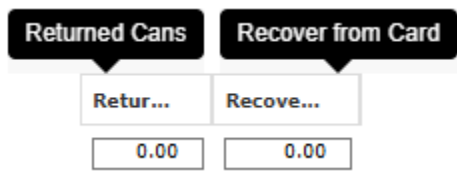
System Changes

Adjust Benefits

Formula/Food Items Grids

The Returned and Recovered columns have been relabeled "Returned Cans" and "Recover from Card", respectively, to help reduce some of the confusion with what values you should enter into these columns when adjusting benefits.

Formula Items Grid: Column Labels – Formula Items Grid

Redemption	Returned Cans	Recover from Card	Available	Additional Qty
0.00	0.00	0.00	0.00	0.00

Tool Tips

Returned Cans	Recover from Card
Retur...	Recove...
0.00	0.00

Food Items Grid: Column Label

Redemption	Recover from Card	Available	Additional Qty
0.00	0.00	0.00	0.00

Tool Tip

Recover from Card
Recover ...
0.00

Health Information

Infant/Child Health Information

The Household Smoking dropdown is renamed "Environmental Tobacco Smoke Exposure" on the Health Information page for infants and children to match the revised description for Risk Factor 904.

Pregnant and Postpartum Health Information

The lower half of the Health Information pages for pregnant and postpartum women is reorganized and a new toggle has been added.

1 – Household Smoking dropdown:

- Moved to its own card labeled "Household Nicotine/Tobacco Use."

- Renamed "Environmental Tobacco Smoke Exposure" to match the revised description for Risk Factor 904.

2 – Cigarette Usage Per Day card relabeled "Nicotine/Tobacco Use Per Day" to reflect the revised description for Risk Factor 371.

3 – New "Other Nicotine Product Usage" toggle added to the Nicotine/Tobacco Use Per Day card to assess for revised definition for Risk Factor 371:

- Toggled on:

  - Indicates any use of products that contain nicotine and/or tobacco to include but not limited to cigarettes, pipes, cigars, electronic nicotine delivery systems (e-cigarettes, vaping devices), hookahs, smokeless tobacco (chewing tobacco, snuff, dissolvables), or nicotine replacement therapies (gums, patches).

  - System assigns Risk Factor 371 – Nicotine and Tobacco Use.

Risk Factors

Risk Factor 211 – Blood Lead Levels

The lead level cut-off for children has been decreased from $\geq$ 5 to $\geq$ 3.5 in WINNIE to match the risk factor definition. If a child has a lead level between 3.5 – 5, WINNIE **auto-assigns** Risk Factor 211.

Risk Factor 331 – Pregnancy at a Young Age

The cut-off for this risk factor has been increased from $\leq$ 17 to $\leq$ 20 years of Age at Conception to match the risk factor definition. If a pregnant woman has an Age of Conception between 17 and 20, WINNIE **auto-assigns** Risk Factor 331.

Resolved Bugs/Issues

Appointments

Appointments Scheduled in Legacy Display an Incorrect Staff Member on the Appointments Page (URB 224691)

Description: The CREATEWEBUSERID is a new field in WINNIE. If the appointment was scheduled in Legacy, this field does not have a value. For these records, because CREATEWEBUSERID is blank, WINNIE is displaying an incorrect staff person for the Staff Member on the Appointments page.

Resolution: WINNIE uses the CREATEUSERID (a field in both Legacy and WINNIE) to correctly display the staff member that scheduled the appointment on the Appointments page.

Certification

Incorrect Certification End Date when Certifying Children for Last Time before 5th Birthday and Their Birthdate is 1st of Month (URB 236464)

Description: When a child turns 5, their Cert End Date should be the last date of the month they turn 5 years old. In WINNIE, the Cert End Date for children who turn 5 on the first of the month is the last date of the month **before** they turn 5 (ex: DOB 5/1/20; Cert End Date 4/30/25 instead of 5/31/25).

Resolution: For children turning 5 years old whose birthdates fall on the first of the month, WINNIE correctly calculates the Cert End Date as the last date of the month they turn 5 years old.

Benefit Issuance

Wrong User Linked to Benefit Issuance when Issuance Fails (URB 226398)

Description: When CPA 1 attempts to issue benefits and the issuance fails due to an unforeseen glitch/loss of connection, the benefits go into a pending state and the CPA receives the following message: "*Benefits cannot be issued because an issuance is pending for this household that must be resolved.*" When connection is restored and any other CPA (CPA 2) successfully issues benefits to any household, that successful issuance unlocks the benefits that were in a pending state and those pending benefits get issued. However, CPA 2 is listed as the CPA who issued the benefits, when it should be CPA 1.

Resolution: WINNIE correctly records and displays the staff member and date/time associated with issuances that result in a pending state.

Unable to Issue Benefits to Non-Breastfeeding Woman Turning 18 Years Old (URB 237962)

Description: WINNIE requires non-breastfeeding women to have a food prescription with an Effective Date of their 18th birthday since this is a change in WIC Age Category. An "error loading the data occurred" message is displaying when attempting to issue benefits to non-breastfeeding women who are turning 18 years old when one of the sets of benefits has a PFDTU on or after their 18th birthday. When you click the OK button on the message, WINNIE displays the blue spin icon, and you are unable to issue benefits.

Resolution: If there isn't a food prescription with an Effective Date of the non-breastfeeding women's 18th birthday, and benefits being issued overlap their birthday, a message displays to inform you that a food package must be created. The message reads: "Benefits cannot be issued because a food prescription for age category Non-BF 18 years thru 65 years is not available to generate the benefit set for mm/dd/yyyy – mm/dd/yyyy."

Unable to Reinstate Participant on Cert End Date if Terminated (URB 240271)

Description: WINNIE does not allow you to reinstate a terminated participant on their Cert End Date if categorically ineligible, which means you are unable to issue a last set of benefits if being issued on their Cert End Date.

Resolution: WINNIE correctly allows participants to be reinstated on their Cert End Date, regardless of whether they have been terminated for Categorical Ineligibility. You can issue benefits on the last date participants are eligible to receive benefits if they have been previously terminated.

Document Imaging

Documents Scan in Color Regardless of Color Toggle Selection (URB 199805)

Description: WINNIE is scanning all documents in color even when Color is toggled off.

Resolution: WINNIE correctly scans in color or black/white when Color is toggled on or off, respectively.

Growth Grids

Premature Grids Do Not Display for Premature Infants (URB 227821)

Description: WINNIE is making the Weeks Gestation blank when a two-way link is created between the infant and postpartum woman's record. This causes the Adjusted Age, which is needed for the Premature Grids to display, to not be calculated.

Resolution: WINNIE records and maintains the Weeks Gestation in the database when a two-way link is created between the infant and postpartum woman.

Must Toggle On "Do Not Plot" for Unknown Measurement to View Pregnant Growth Grid (URB 234875)

Description: WINNIE requires you to toggle on "Do Not Plot" to view growth grids for pregnant women when an Unknown record is added for Height/Weight during the current certification, even if there are other height/weight values entered after the Unknown record.

Resolution: Growth grids correctly display for pregnant women when an Unknown record is added during the current certification period.

Pre-Pregnancy Growth Grid Incorrectly Displaying Underweight Grid Lines for Women with 18.5-24.9 BMI (URB 238698)

Description: In WINNIE, the Pre-Pregnancy Growth Grids for women with a BMI of 18.5-24.9 are displaying the grid lines and Weight Gained (Pounds) range associated with underweight BMIs.

Resolution: WINNIE displays the correct grid lines and Weight Gained range for the Pre-Pregnancy BMI 18.5-24.9 growth grid.

Health Information

Error Message Displays When Saving Health Information for a Non-Breastfeeding Woman (URB 218645)

Description: When certifying a non-breastfeeding woman who was not participating in WIC during her pregnancy, and if the infant is not linked, WINNIE is displaying an error message when you save Health Information.

Resolution: WINNIE correctly saves Health Information when a pregnant woman who is not currently certified is certified as non-breastfeeding, and the infant isn't linked.

Income

Resolving an Adjunct Eligibility Pending Proof on Same Date as Certification of Multiple Members Does Not Update the Proof for All Members when Edited (URB 197826)

Description: If you resolve pending proof for adjunctive eligibility on the same date you certify multiple members, WINNIE is only updating the edited member's proof and not the other members.

Resolution: WINNIE correctly updates all member's proof of adjunctive eligibility if edited on the same date as created.

The Created Date Incorrectly Displays Current Date for Incomes Entered in Legacy (URB 226276)

Description: WINNIE is incorrectly displaying the current date for the Create Date, in both the Adjunctive Eligibility and Itemized Income Information cards, when viewing previous Income Contacts added in Legacy. This is a display issue not a database issue.

Resolution: WINNIE displays the correct Create Date for Legacy income records.

Login

Forgot/Change Password Does Not Work if Account is Locked (URB 209032)

Description: If WINNIE locks your account due to exceeding allowed incorrect logins, you are unable to use the Forgot/Change Password link to reset your password yourself.

Resolution: You can use the Forgot/Change Password link if your account is locked.

WINNIE Not Recognizing Password Expiration Settings (URB 245053)

Description: WINNIE is not requiring users to change their password after 90 days, which is required by security policy.

Resolution: WINNIE prompts a user to change their password once it calculates that the difference between the password create date and the current date is more than 90 days.

Manage Alerts

Copy to Note in Manage Alerts Not Working Correctly (URB 239373)

Description: If you copy an alert to a note:

- The alert copies into a note for the participant for whom the alert was first added.

  - If you toggle on other Household Members, the alert is **not** saved to their notes.

  - If you toggle on Copy (copy to all household members), and toggle off certain members, the alert is copied to **all** household members' notes, even those toggled off.

Resolution: Alerts copy into notes for only the specified household members; when toggled on in the Household Members list or when Copy is toggled on, and members are de-selected.

Mid-Certification Assessment (MCA)

MCA Due and Completed Dates Not Consistently Displaying in Show Details (URB 240596)

Description: If a pseudo-cert is created after the MCA is completed in WINNIE, the Certification ID that links the MCA to its certification isn't updated resulting in a mismatch and causing the MCA Due and Completed Dates to no longer display in Show Details.

Resolution: The MCA's Certification ID updates when pseudo-certs are created resulting in MCA dates displaying correctly in Show Details.

Remove Incomplete MCA Is Deleting Proofs Documented at Certification (URB 217398)

Description: When an incomplete MCA is removed, WINNIE is deleting the Proof of Identification and Proof of Residence documented at the certification associated with the MCA.

Resolution: WINNIE reverts the Proofs of Identification and Residence to the previously saved values when an incomplete MCA is removed.

Participant Folder

Cannot Open Participant Folder if Currently Income Ineligible (URBs 226457/239747)

Description: If a participant was determined income ineligible at their last certification, you are unable to open their Participant Folder in WINNIE.

Resolution: You can open the Participant Folder for any participant regardless of eligibility status.

Participant Search/Transfer

Participant Card is Displaying Clinic Where Appointment is Scheduled and Not Participant's Assigned Clinic When Using Appointments to Search (URBs 224499/238556)

Description: When searching by Appointments, WINNIE is incorrectly displaying the clinic where the appointment is scheduled instead of the clinic where the participant is currently assigned in the Participant Card. Because of this, when opening the folder, the transfer process does not occur, and you are unable to issue benefits after completing the cert because the participant was not transferred into the clinic you are currently working in.

Resolution: WINNIE correctly displays the clinic the participant belongs to when searching by Appointments. If the participant does not belong to the Appointment's clinic, the transfer process begins when opening their folder.

All Participants Display Gender of Female when Searching by Appointments (URB 224670)

Description: When searching by Appointments, WINNIE is displaying Female as the Gender for all participants in the participant card and Show Details.

Resolution: WINNIE correctly displays the participant's Gender in both the participant card and Show Details panel after using Appointments to search.

Peer Program

Staff Names Not Consistently Displaying in Peer Counselor Contacts (URB 240597)

Description: Legacy peer users whose names were typed into the system do not have a username (User ID), which is necessary for the Staff Member to display in Peer Counselor Contacts in WINNIE.

Resolution: If a peer does not have a User ID in WINNIE, their name is populated using the name stored in the BFCOUNSELOR table. If there is a User ID, their name continues to pull from the typical USERPROFILE table.

Potential Duplicate Participants

Duplicate Participant Criteria Is Case Sensitive (URB 240307)

Description: Duplicate Participant Criteria is set to EXACT MATCH for first name, last name, and date of birth and in WINNIE is case-sensitive. Since WINNIE allows you to type participant names in any case, if one participant is typed in all capitals and a duplicate record is typed in mixed case, WINNIE is not listing these records as potential duplicates.

Resolution: The Duplicate Participant Criteria of EXACT MATCH is not case-sensitive. WINNIE identifies potential duplicate records with the same first name and last name (and date of birth) regardless of how the name was typed (uppercase or mixed case).

Reports

New Cert/Recert Counts Incorrect in Infoview Reports (URB 244989)

Description: WINNIE is updating the participant record's original Create Date/Time when a measurement is added. Prior to WINNIE, this date was used to determine if a certification was for a new or existing participant.

Resolution: A participant's record's original Create Date/Time does not update when a length/height/weight measurement is added in WINNIE.

> **NOTE!** Despite this correction, all Infoview reports that identify new certifications must be updated. We will be slowly addressing these as priority work allows, but if your agency uses a

report that identifies new certs, please submit a Local Agency Report & Data Request to have the report updated and corrected.

Risk Factors

Adding High Risk CPA Assigned Risk Factors Causes CPA Assigned Risk Factors that Aren't High Risk to display the High-Risk Asterisk (URB 199262)

Description: This is an inconsistent display issue that occurs on the Risk Factors page, whereby WINNIE is displaying the high-risk asterisk for CPA-assigned risk factors that aren't high risk when the CPA adds a high-risk risk factor.

Resolution: WINNIE correctly displays the high-risk asterisk only for high-risk risk factors on the Risk Factors page.

Risk Factor 201 Incorrectly Assigned to Non-Breastfeeding Women when Bloodwork Entered and "Refused to Answer" or "Unknown" are Toggled on for Cigarette Usage per Day (URB 236773)

Description: In WINNIE, "Refused to Answer" and "Unknown" have values of 98 and 99, respectively, when saved to the database, and WINNIE is using these as actual values instead of placeholders. Since the risk criteria for 201 is associated with the number of cigarettes smoked per day, if the bloodwork is in the appropriate range to assign 201 based on age and number of cigarettes, WINNIE is incorrectly assigning risk factor 201.

Resolution: WINNIE correctly interprets the values of 98 and 99 as placeholders and does not use these as risk criteria when assigning Risk Factor 201.

Scheduler/Resource Schedule

Scheduler and Resource Schedule Consistently Slow When Opening with Default Settings (URB 224592)

Description: Opening the Scheduler (and Clinic Schedule) with a default Configuration Setting of 30 minutes and Slot Count 2 and Resource Scheduler (Agency Admin) with a default setting of Month view is significantly slower in WINNIE than it should be.

Resolution: Code efficiencies were added to optimize and improve performance of WINNIE's Schedulers. Clinics that were significantly slower when opening the Scheduler pages and the Resource Scheduler page with default settings should be notably faster.

NOTE! If these pages are still taking too long to open, continue using Slot Count of 6 for the Scheduler and using the work-around of selecting the smallest clinic before opening the Resource Scheduler.

Unable to Update Clinics for Appointment Types (BUG 238695)

Description: The Include toggle when editing Appointment Types in Agency Admin does not work.

Resolution: In WINNIE, you can indicate (using the Include toggle) whether an Appointment Type displays when scheduling appointments at a specific clinic.

Bugs Introduced by Release 3.4.1

The following bugs were found when testing Release 3.4.1. They have been added to the WINNIE Bugs & Issues page.

Notes

Note Visibility Depends on Zoom Level (URB# 250430)

Issue: Increased zoom magnification can result in the Edit and Delete buttons not displaying on the Manage Notes page.

What to do: You can adjust your zoom by:

- Clicking the Settings icon (3 vertical or horizontal dots) on your browser (3 dots) and clicking the Zoom + icon.
- Holding the CTRL key down and scroll up using the mouse scroll wheel.
- Holding the CTRL key down and pressing the + key.

Resolution: Target is Release 3.6.0.

Scheduler/Clinic Schedule

Confirmed Comment Does Not Display

Issue: If you write a comment after confirming an appointment, it does not continue to display the bubble icon (indicating there is a comment) after closing the Appointment Details modal. If you click the Edit icon, only the confirmation date displays and not the comment. Although it is not displaying in WINNIE, the comment is being saved to the database.

What to do: If the comment is important to your agency processes, you will need to write an alert or note instead.

Resolution: Target is Release 3.6.0.

References – Complete Listing of Hyperlinks

WINNIE Bugs & Issues
(https://www.health.state.mn.us/people/wic/localagency/winnie/issues.html)

Local Agency Report & Data Request
(https://redcap.health.state.mn.us/redcap/surveys/?s=PFX4JEF83F)

Revisions

4/10/25 – V2: Added field name changes to Adjust Benefits.

4/3/25 – V1: Original document.

Minnesota Department of Health - WIC Program, 625 Robert St N, PO BOX 64975, ST PAUL MN 55164-0975; 1-800-657-3942, health.wic@state.mn.us, www.health.state.mn.us; to obtain this information in a different format, call: 1-800-657-3942.

This institution is an equal opportunity provider.