

memo

DATE: April 28, 2021

TO: WIC Coordinators

FROM: State WIC Staff

SUBJECT: Income Verification using Tax Return Forms

Now that we are in tax season, it is a good time to remind WIC staff what information to use from the Federal Tax filing forms when confirming participants' income.

If a participant is using their federal tax return for income verification, reference the line (which may vary by form *and* year-to-year), that includes all income sources such as wages, interest, dividends, pensions, social security benefits and capital gains. It is typically labeled *Total Income*.

• For Tax Year 2020, use line 9 on the 1040 form.

[NOTE: Beginning in tax year 2018, the IRS discontinued the 1040ez form. Most families will probably be using the 1040 form.]

See <u>Section 5.2 Certification Procedures, 5.2.4 Income</u> for additional information about income eligibility determination. Please share this information with all staff who verify participant income.

Questions? Contact your WIC Consultant.

Reference: Complete Listing of Hyperlinks

Section 5.2 Certification Procedures, 5.2.4 Income

(https://www.health.state.mn.us/docs/people/wic/localagency/program/mom/chsctns/ch5/sct n5_2_4.pdf)