**Minnesota Department of [Name]**

# CERTIFICATE OF MAILING THE [DUAL] NOTICE [OF INTENT TO ADOPT RULES WITHOUT A PUBLIC HEARING] [OF HEARING] [OF INTENT TO REPEAL OBSOLETE RULES] TO THE RULEMAKING MAILING LIST

## Proposed [Repeal of Obsolete] Rules Governing [Topic], Minnesota Rules, [citation]; Revisor’s ID Number [number]

I certify that on [Month] [Date], [Year], at least 33 days before the end of the comment period [Note: 63 days if repealing obsolete rules], at [City], [County] County, Minnesota, I mailed the [state what was mailed, for example: (1) Notice of Intent to Adopt Rules, Dual Notice, Notice of Hearing, or Notice of Intent to Repeal Obsolete Rules, and (2) the proposed rules] by depositing a copy in the [State of Minnesota’s central mail system for] [United States mail with postage prepaid,] [or sending an electronic copy via email] to all persons and associations on the rulemaking mailing list established by Minnesota Statutes, section 14.14, subdivision 1a. [Copies of the Notice and of the mailing list are attached to this Certificate. (Attaching copies is optional.)]

[Name]

[Title]

[For the certificate author: If you are sending these documents electronically only, you will want to adapt this certificate accordingly. Also, do not use returns to add spacing between paragraphs; use the Normal styles (above) or the paragraph tool. Do not forget to delete this information.]