Minnesota Department of [Name]

# CERTIFICATE OF MAILING A NOTICE OF HEARING TO THOSE WHO REQUESTED A HEARING

## Proposed Rules Governing [Topic], Minnesota Rules, [citation]; Revisor’s ID Number [number]

I certify that on [Month] [Date], [Year], I mailed a Notice of Hearing by either depositing the Notice in the [State of Minnesota’s central mail system for] United States mail with postage prepaid or sending an electronic copy via email to all persons who requested a hearing. The Notice is given under Minnesota Statutes, section 14.25, subdivision 1. Copies of both the Notice and of the mailing list are attached to this Certificate.

[Name]

[Title]

[For the certificate author: If you are sending these documents electronically only, you will want to adapt this certificate accordingly. Also, do not use returns to add spacing between paragraphs; use the Normal styles (above) or the paragraph tool. Do not forget to delete this information.]