

Meeting notes: Foundational Public Health Responsibility Workgroup

DATE: 3.5.25

ATTENDANCE

Members present:

Liz Auch (SW), Jeff Brown (Metro), Gabriel McNeal (Metro), Mary Navara (MDH), Sagar Chowdhury (SE), Rod Peterson (SCHSAC), and Sarah Reese (NW).

Participants present:

Kim Milbrath (MDH), Heather Myhre (MDH)

Workgroup staff:

Ann March

Linda Kopecky

Purpose

Review two sets of draft definitions

Decisions made

No formal decisions made.

Action items for members

- Explore the new Sharepoint site. Let Linda or Ann know if you're having trouble accessing.
- Review items in "For Review" folder on Sharepoint.
- Share talking points with groups you represent as applicable.
- Next meeting: April 2, 2025, 8:30 – 10:00 a.m.

Talking points

- Notes from the FPHR meetings will be posted on the SCHSAC workgroup webpage: [Standing and active SCHSAC workgroups - MN Dept. of Health \(state.mn.us\)](https://state.mn.us/schsac)
- The workgroup continued to review the draft definitions coming out of the small working groups for responsibilities. March meeting focused on Accountability and Performance Management and Communicable Disease Control.

- Small working groups continue to meet and have been focused on ensuring categories reflect foundational work in Minnesota and describing how the categories are operationalized.

Meeting notes

Criteria

At the last meeting, the workgroup gave a soft endorsement by the majority for criteria to clarify foundational. The workgroup reviewed and considered a few edits for clarity, including:

- Having population-based criteria listed first
- For the criteria related to work mandated by state or federal laws, including language to clarify these mandates for governmental public health.
- Clarifying “system impact” criteria: “Foundational work is aimed at improving or maintaining the organization’s public health system...”

Review of Draft Definitions

The workgroup reviewed and discussed draft definitions for Accountability and Performance Management and Communicable Disease Control developed by a small working group of workgroup members and subject matter experts. Feedback from the workgroup will be brought back to the small working group for edits.

The workgroup reviewed the new Sharepoint site developed for them to access working documents, draft definitions, small group meeting notes and group rosters.

Small Working Groups Update

Small working groups of workgroup members and subject matter experts continue to meet. All meetings have been scheduled and almost all the small groups have had at least one meeting. Overall, the workgroups are making substantial progress by condensing, aligning, and clarifying activities, while recognizing areas needing further discussion and refinement.

Workgroup members had opportunity to provide feedback about how the small groups are doing. In general the feedback was positive and recognized the detail and complexity of the work, and appreciation for the diversity of perspectives of the small group participants.